



# SOUTHERN RAILWAY WOMEN'S WELFARE ORGANISATION

## Madurai Division

(Registered Society No. 171/2000 under Registration of Societies Act 1976)

Vaigai Club, Railway Colony, Madurai – 625016.

Phone: 0452-2603000 Inside Railways : 72784

### TENDER NOTICE

*No. SRWWO/T/KURUNJI/2024*

*The General Secretary, Southern Railway Women's Welfare Organisation, Madurai Division, Madurai – 625016 invites offer in a sealed cover for installation, operation and maintenance of Kurunji Canteen located at the Railway Hospital Campus, Railway Colony, Madurai for a period of two years.*

Name of the Work : **Installation, operation and maintenance of Kurunji Canteen**

Location of Canteen : **Railway Hospital Campus, Railway Colony, Madurai – 16.**

Period of Contract : **Two Years**

Date and Time for the submission of Tender/Quotation : **12.03.2024 at 10.00 Hours to 15.00 Hours**

Date and Time of opening of Tender /Quotation : **12.03.2024 at 15.30 Hours**

Submission of Tender: Sealed tender shall be dropped in the sealed box kept at SRWWO Matriculation School, Railway Colony, Madurai-16. (or) shall be send through Registered post to the School address before **12.03.2024 - 15.00 Hours.**

If the day of opening of the tender/ Quotation happens to be a government declared holiday, tenders will be opened on the next working day. SRWWO reserves the right to accept or reject any or every tender without assigning any reason.

  
(Smt. Vasantha Devi Giriprakash)  
GENERAL SECRETARY  
S.R.LY. WOMENS WELFARE ORGANISATION  
MADURAI - 625 016.

*For details please visit [www.srwwo.com](http://www.srwwo.com) Phone : 7373669199*



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### GENERAL CONDITIONS OF TENDER Kurunji Canteen

1. (A) All tenders must be addressed to

*General Secretary,  
SRWWO /Madurai  
SRWWO Matriculation School,  
Railway Colony (Near Red Field),  
Madurai – 625016*

and reach the addressee either by post or in-person, not later than **15.00 hrs** on **12.03.2024** in a sealed cover duly subscribed as 'TENDER FOR INSTALLATION, OPERATION AND MAINTENANCE OF KURUNJI CANTEEN AT RAILWAY HOSPITAL CAMPUS,SOUTHERN RAILWAY, MADURAI – 625016'.

(B) Tenders received after **15.00 hrs** on **12.03.2024** will not be considered. SRWWO will not be liable for delay in transmission through post and otherwise.

2. Tenders may be submitted either in person or by Registered Post acknowledged. Tenders by telegram, email, FAX and whatsapp or any other electronic media will not be considered.
3. The Tender Rate/offer shall be quoted only in the 'BIT FORM' – Annexure I only
4. Tender shall be submitted only in the enclosed form only. Failing, Offer/Tender will not be considered.
5. No contract shall be allotted to a minor under any circumstances.
6. The amount of tender should be legibly written in ink (or printed out) in figures and in words.
7. Tenders containing erasures or alterations without proper attestations or with an omission of such attestation area liable to be rejected.
8. SRWWO reserves the right to reject all or any of the tenders without assigning any reason.
9. The tender shall, in case is accepted, he/she/group shall pay the license fee in advance for a period of one year to SRWWO.
10. No separate communication relating to the tender need to be addressed by the tenderer to the society or any member of the society.
11. The successful tenderer must deposit to the SRWWO in advance at the time of initial award of the contract a sum equivalent to one year's license fee along with a caution deposit for electrical energy and water charges within 30 days from the date of receipt of "Letter of Acceptance" of tendered offer and shall execute an agreement in the prescribed form.



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12. An area of 1908 sq.ft building will be allotted at the Railway Hospital campus, Madurai and the successful tenderer,
13. Successful Tenderer has to install all furniture, vessels, and accessories related to running of a canteen at their OWN cost. SRWWO will not pay or reimburse for any expenditure incurred to set-up and run the canteen.
14. The successful tenderer shall prepare and sell breakfast, lunch, tiffin, snacks, tea, coffee of any eatable form duly maintaining high standard of food safety and Hygiene.
15. The successful tenderer shall sell any cool drinks / (non-alcoholic) beverage and packed foods which are admitted by the food safety department.
16. **Stale, spoiled, spurious or damaged food items shall NOT be sold at this Canteen. If, there is any complain or people become sick consuming food served by canteen, the contract shall be terminated immediately. The Contractor is completely liable to any consequences. Legal action may also be taken.**
17. All litigation, Legal cases and compensation thereof shall be taken care of by successful Tenderer. SRWWO shall not bear any expenditure arising out of any litigation, penalty or decree etc.
18. The successful tenderer shall fix the price of items after getting the approval from SRWWO.
19. Any increase or decrease in price of any item shall be noted to SRWWO for approval.
20. The successful tenderer shall comply with the requirements of health standard of his/her personnel. If the person employed by the successful tenderer found to be suffering from any infectious diseases as detected by SRWWO, the person will not be allowed to perform the duties till recovery from the disease as a precautionary and preventive measure.
21. The canteen shall be open on all 7 days of a week.
22. SRWWO shall not be responsible or liable to pay any compensation or refund of license fee to the successful tenderer, if the canteen does not function for any reason whatsoever.
23. The successful tenderer shall not permit to assign/transfer this contract or sublet the operations of the canteen.
24. The successful Tenderer has to set-up and start functioning of the canteen within one month of issue of Letter of Acceptance. Failing which his/her allotment may be cancelled.
25. The successful tenderer shall be responsible for the compliance of the provisions of Hours of Employment Regulations Act, Workman Compensation Act, Payment of Wages Act and all other acts enacted by the Central and State Governments.



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26. **The successful tenderer should bear the electrical charges and the water charges and the deposit amounts if any shall be charged by the Railway Department.**
27. The SRWWO will have the right to impose fine or to terminate the contract if the successful tenderer is not conforming to the conditions laid down by the SRWWO and if any complaints of overcharging, unhygienic conditions in Canteen, selling spoiled food, unruly behavior of employed people or anything which is prejudice against public interest, the contract will be terminated after issuing a notice.
28. The period of contract is two years.
29. In case of death of the successful tenderer during the tenure of the contract, the license shall be transferred in the name of his/her spouse for unexpired period only.



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### OFFER LETTER

**From**

Full Name of Person / Group (in BLOCK LETTERS)

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Phone / Mobile : \_\_\_\_\_

**To**

**The General Secretary,  
SRWWO,  
Madurai Division,  
Madurai – 625016.**

Madam,

**SUB: *Tender for the contract of installation, operation and maintenance of Kurunji Canteen at the Railway Hospital campus, Southern Railway, Madurai - 625016 for a period of two years.***

1. I / We \_\_\_\_\_ have read the various conditions to tender attached here and hereby agree to abide by the said conditions. I/We offer to take up the contract for installation, operation and maintenance of Kurunji Canteen at the Railway Hospital campus, Southern Railway, Madurai – 625016 and hereby bind myself to perform the contract for a period of two years.
2. I furnish the relevant information to the questionnaire furnished below:
  - a) Are you educated :
  - b) Are you 18 years of age and above on the date of your application :
  - c) Date of Birth :
  - d) Have you enclosed authenticate documents showing your educational qualifications :



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- e) Have you enclosed an affidavit disclosing your assets and liabilities ?:
- f) Your present business :
- g) Your present income and turnover /per annum :
- h) Are you an Income Tax assessee ? : YES / NO
- i) If yes, your PAN number :
- j) Your Aadhar Number :
- k) Family members list & with proof
3. If Self Help Groups (SHG)
- a) Specify your functions : 1.  
2.  
3.
- b) Mention your SHG Code :
4. I will pay to the SRWWO for installation, operation and maintenance of Kurunji Canteen at the Railway Hospital campus, Southern Railway, Madurai – 625016, The annual license fee (*quoted rent per month X 12 months*) of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).
5. I/We am/are prepared to install, operate and maintain all furniture, vessels, and accessories related to running of a canteen, in the event of being the successful tenderer.
6. In the event of my tender being accepted, I promise to pay the annual license fee in advance as indicated by the administration of SRWWO in the letter of acceptance and sign an agreement and to take up the contract within thirty days from the date of acceptance of the tender.
7. I enclose the following documents:
- a) Educational Qualification - Certificate copies
- b) Affidavit declaring spouse and family members.



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- c) Age proof.
- d) PAN card copy, if any.
- e) Aadhar Card Copy.
- f) In case of SHG, Associations or Organizations - Registration Number proof and Aadhar copies of all the executive members of the group

Yours faithfully,

**Signature of the tenderer.**

Date :

Place :



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### Annexure I

## BID FORM

Name of the Work : Installation, operation and maintenance of Kurunji Canteen

Location of Canteen : Railway Hospital Campus, Railway Colony, Madurai – 16.

Period of Contract : Two Years

Sl.	Description of Work/Tender	Quantity	Rate Quoted (in Rupees) RENT/Month	Remarks (if any)
1.	Installation, operation and maintenance of Kurunji Canteen	Running one Canteen		

**\*\* Note: No conditional offer shall be accepted**

Seal

Signature

Name :

Address :

Mobile No. :