

TENDER NOTICE

The General Secretary, Southern Railway Women's Welfare Organisation, Madurai Division, Madurai – 625 016, invites offer in a sealed cover for

Name of work:

"Installation, operation and maintenance of **Kurinji Canteen**" located at the **Railway Hospital Campus, Railway Colony, Madurai**, including provision of Wicket Gate opposite to SBI - ATM near the main entrance, up-keep maintenance of the Canteen premises, surrounding area demarcated with compound wall & fencing and required lighting arrangements.

Period of Contract:

Three years

Date and Time for the submission of Tender/Quotation:

07.08.2024 up to 15.00 hours

Date and Time of opening of Tender/Quotation

07.08.2024 at 15.30 hours

Submission of Tender:

Sealed Tender shall be dropped in the Box kept at SRWWO Matriculation School, Railway Colony, Madurai or shall be sent through Registered Post to the School address before 07.08.2024, 15.00 hours.

If the day of opening of the tender/Quotation happens to be a Government declared holiday, tenders will be opened on the next working day. SRWWO reserves the right to accept or reject any or every tender without assigning any reason.


General Secretary,

Southern Railway Women's Welfare Organisation,
Madurai Division, Madurai – 625016

General Conditions of Tender

1. (a) All the Tenders must be addressed to
**General Secretary,
SRWWO/Madurai,
SRWWO Matriculation School,
Railway Colony (Near Red Field),
Madurai – 625 016.**

and reach the addressee either by post or in person, not later than 15.00 hrs on 07.08.2024 in a sealed cover duly written as

“Tender for Installation, operation and maintenance of Kurinji Canteen” located at the Railway Hospital Campus, Railway Colony, Madurai, including provision of Wicket Gate opposite to SBI - ATM near the main entrance for the entry to the canteen, up-keep maintenance of the Canteen premises, surrounding area demarcated with compound wall & fencing and required lighting arrangements”.

(b) Tenders received after 15.00hrs on 07.08.2024 will not be considered. SRWWO will not be liable for the delay in transmission through post and otherwise.

2. The tenderer must have a minimum of three years’ experience in running Canteen or Hotel.
3. The tenderer must possess a Degree / Diploma in Hotel management or Catering.
4. Tenders may be submitted either in person or by Registered Post with acknowledgment. Tenders by Telegram, email, FAX and WhatsApp or any other electronic media will not be considered.
5. The Tender Rate/Offer shall be quoted in the BID FORM only, kept as Annexure – I in the Tender Form.
6. The amount of Tender should be legibly written in Ink (or print out) in Figures and in Words. Any correction or alteration will be rejected.
7. No contract shall be awarded to a Minor under any circumstances.
8. Communication relating to the tender by the tenderer to the Society or any member of Society will not be entertained.
9. The Canteen shall be open on all 7 days of a week from 06.00hrs to 21.00hrs.
10. The period of contract is 3 years.
11. The building and the surrounding area provided with compound wall/fencing will be allotted.
12. SRWWO reserves the right to accept or reject any or every tender without assigning any reason.
13. The successful tenderer must deposit the License Fee in advance (Rent per month x Nine Months) to SRWWO along with caution deposit for electrical energy and water charges within 30 days from the date of receipt of “Letter of Acceptance” and shall execute an agreement in the prescribed form.
14. The successful tenderer has to set-up and start functioning of the canteen within one month of the issue of Letter of Acceptance. Failing which his/her Award/allotment may be cancelled.
15. The successful tenderer has to set-up all furniture both interior & exterior, accessories & vessels related to running the canteen, temporary aesthetic covering with lighting arrangements on the outer premises at their own cost. SRWWO will not pay or reimburse for any expenditure incurred to set-up and run the canteen.

16. The successful tenderer has to make the provision of Wicket Gate opposite to SBI - ATM near the main entrance for the entry to the canteen duly dismantling the compound wall to the requirement at his/her own cost and SRWWO will not pay or reimburse for the expenditure incurred for providing wicket gate.
17. The successful tenderer shall bear the Electrical Charges and Water Charges with Deposit amount, if any, as per norms by the Railways.
18. The successful tenderer shall sell Milk, Cool drinks (Non-alcoholic) beverages, confectionery items, cakes and packed foods admitted by Food safety and Standards Authority of India (FSSI).
19. Stale, spoiled, spurious or damaged food items shall not be sold at this canteen. If there is any complaint or people become sick consuming the food served by the Canteen, the contract shall be liable for termination and legal action. The contractor is completely liable to any consequences.
20. The successful tenderer shall prepare and sell the vegetarian items; Breakfast, Lunch, Dinner, Snacks, Tea, Coffee, tiffin duly maintaining high standard of food safety and Hygiene.
21. Selling Cigarettes, Gutkha, Pan masala or any drug related items is totally prohibited.
22. The successful tenderer is permitted to serve food within and outside the building in demarcated area.
23. The successful tenderer shall fix the price of items after getting the approval from SRWWO.
24. Any increase or decrease in price of any item shall be made to SRWWO for approval.
25. The successful tenderer shall comply with the requirements of the health standard of his/her personnel. If the person employed is found to be suffering from any infectious diseases as detected by SRWWO, the person will not be allowed to perform the duties till recovery from the disease as a precautionary and preventive measure.
26. SRWWO shall not be responsible or liable to pay any compensation or refund of License Fee to the successful tenderer, if the canteen does not function for any reason whatsoever.
27. All litigation, Legal cases and compensation thereof shall be taken care of by successful Tenderer. SRWWO shall not bear any expenditure arising out of any litigation, penalty or decree etc.,
28. The successful tenderer shall not permit to assign/transfer this allotment or sublet the operations of the canteen.
29. The successful tenderer shall be responsible for the compliance of the provisions of Payment of wages Act, Workman Compensation Act, Hours of Work and Period of Rest and all other Acts enacted by the Central and State Government.
30. In case of death of the successful tenderer during the period of contract, the license shall be transferred to the name of his/her spouse or legal heir for the remaining period of contract.
31. SRWWO will have the Right to impose fine or to terminate the contract if the successful tenderer is not conforming to the conditions laid down by the SRWWO and if any complaints of overcharging, unhygienic conditions in Canteen, selling spoiled food, unruly behaviour of employed people or anything which is prejudice against public interest, the contract will be terminated after issuing a Notice.

BID FORM**Name of work:**

“Installation, operation and maintenance of **Kurinji Canteen**” located at the **Railway Hospital Campus, Railway Colony, Madurai**, including provision of Wicket Gate opposite to SBI - ATM near the main entrance, up-keep maintenance of the Canteen premises, surrounding area demarcated with compound wall & fencing and required lighting arrangements.

Location:

Railway Hospital Campus, Railway Colony, Madurai.

Period of Contract:

Three Years

SI No	Description of Work /Tender	Quantity	Rate Quoted (in Rupees) Rent/Month	Remarks (if any)
1	“Installation, operation and maintenance of Kurinji Canteen” located at the Railway Hospital Campus, Railway Colony, Madurai, including provision of Wicket Gate opposite to SBI - ATM near the main entrance, up-keep maintenance of the Canteen premises, surrounding area demarcated with compound wall & fencing and required lighting arrangements.	One Canteen		

Note: No conditional offer shall be accepted.

Seal

Signature

Name :
Address :
Mobile Number :

OFFER LETTER

From

Full Name of Person / Group (in Block Letters)

Phone/Mobile number: _____

To

**The General Secretary,
SRWWO,
Madurai Division,
Madurai – 625016.**

Respected Madam,

Sub: "Tender for Installation, operation and maintenance of Kurinji Canteen" located at the Railway Hospital Campus, Railway Colony, Madurai, including provision of Wicket Gate opposite to SBI - ATM near the main entrance for the entry to the canteen, up-keep maintenance of the Canteen premises, surrounding area demarcated with compound wall & fencing and required lighting arrangements".

1. I/We _____ have read the various conditions to tender attached here and hereby agree to abide by the said conditions. I/We offer to take up the contract for "Installation, operation and maintenance of Kurinji Canteen" located at the Railway Hospital Campus, Railway Colony, Madurai, including provision of Wicket Gate opposite to SBI - ATM near the main entrance for the entry to the canteen, up-keep maintenance of the Canteen premises, surrounding area demarcated with compound wall & fencing and required lighting arrangements" for a period of three years.
2. I furnish the relevant information to the questionnaire furnished below:
 - a. Are you educated :
 - b. Are you 18 years of age and above on the date of your application :
 - c. Are possess Degree/Diploma in Hotel Management/Catering :
 - d. Date of birth :
 - e. Have enclosed authenticate documents showing your educational qualifications :

- f. Have you enclosed an affidavit disclosing your assets and liabilities? :
 - g. Your present business :
 - h. Period of Experience in Hotel/Canteen :
 - i. Your present income and turnover / per annum :
 - j. Are you an Income Tax assessee : YES / NO
 - k. If Yes, your PAN number :
 - l. Your Aadhaar Number :
 - m. Family members list with proof :
3. I/We will pay to the SRWWO for Installation, operation and maintenance of Kurinji Canteen" located at the Railway Hospital Campus, Railway Colony, Madurai, including provision of Wicket Gate opposite to SBI - ATM near the main entrance for the entry to the canteen, up-keep maintenance of the Canteen premises, surrounding area demarcated with compound wall & fencing and required lighting arrangements", the license fee (quoted rent per month x 9 months) of Rs _____
 4. I/We am/are prepared to set up, operate and maintain all the required furniture, accessories and vessels related to running of the canteen in the event of being the successful tenderer.
 5. In the event that my/our tender is accepted, I/We promise to pay the license fee as advance as indicated by the Administration of SRWWO and sign an agreement and to take up the contract within thirty days from the date of acceptance of the tender.
 6. I/We enclose the following documents
 - a. Educational Qualification
 - b. Affidavit declaring spouse and family members
 - c. Age proof
 - d. PAN card copy, if any
 - e. Aadhaar card copy
 - f. Proof for experience

Yours faithfully

Signature of the Tenderer

Date :
Place :